Making the Move to Online Courses:
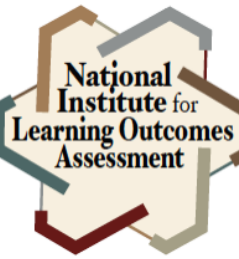# Resources to Inform Teaching and Learning

Thank you for coming to examine this resource which is being compiled by the NILOA team, pulling information from various places with resources on making the move to online courses. We will keep this page updated and invite others with resources to share to add to it. We are aware though, that for most faculty making the move online, the amount of resources is incredibly overwhelming. For this reason, we will be hosting short weekly webinars on bite-sized chunks of information throughout this transition to move alongside the movement to online for faculty who are migrating their courses in realtime.

We also point you towards other emerging resource guides, such as:

1. Teaching in the context of COVID-19
2. Along with this resource on an updated list of Colleges and Universities Closed/Migrating online for COVID-19. Colleges and universities closed/migrating online for COVID-19
3. Remote Teaching Resources for Business Continuity curated by Daniel Stanford, Director of Faculty Development & Technology Innovation, Center for Teaching and Learning, DePaul University
4. Higher Ed Changes in Grading is a spreadsheet compiling a list of institutions who are changing their grading policies due to instructional changes in response to COVID19.
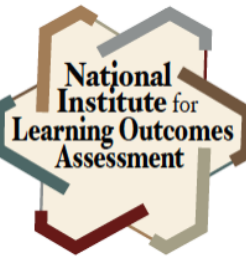5. Pandemic Resources for Academic Libraries, from the Association of College & Research Libraries

Equity and Inclusivity

1. Center for Strategic Diversity Leadership & Social Innovation's COVID-19 DEI Crisis Action Strategy Guide: Recommendations to Drive Inclusive Excellence
2. An Investment for Generations: A Q&A on Advancing Equity in Higher Education Amid the Coronavirus Pandemic
3. Student Affairs Assessment Leaders (SAAL) statement in support of Black Lives Matter and associated resources for student affairs.
4. Wheaton College- Becoming an Anti-Racist Educator
5. National Inclusive Excellence Leadership Academy & the Center for Strategic Diversity Leadership & Social Innovation Guide - The COVID-19 DEI Crisis Action Strategy Guide: Recommendations to Drive Inclusive Excellence

Assessment Resources

1. [Assessment During A Crisis: Responding to a Global Pandemic](). NILOA launched a national survey to capture a snapshot of assessment-related changes made during Spring 2020 as a result of the abrupt pivot to remote instruction in response to COVID-19. The report provides an overview of findings, and provides "do's" and "do not's" for higher education and the field of assessment—looking beyond Fall 2020.
2. Michaela Rome, Associate Provost for Institutional Effectiveness and Accreditation at the New School, developed an assessment [item bank]() with questions about the transition to online education. Users are encouraged to use and contribute.
3. Institute for Effectiveness in Higher Education's [Ask Our Students Survey: Help Your Students Tell You What Support They Need Right Now](). This free survey from IEHE allows you to connect with students and find out what they need during these challenging times. IEHE administers the survey themselves and follows-up with results and suggestions based on survey data.
4. **Free NILOA Webinars Series**
    a. March 26, 2020 – [First Community Check-in and Updates]()
    b. April 2, 2020 – [Second Community Check-in and Updates]().
    c. April 9, 2020 – [Assignment Design: Charrettes to Build Community in a time of Physical Distance]().
    d. April 16, 2020 – [Outcomes, Alignment and Mapping, Oh My!: Curriculum Mapping as Educational Design.]()
    e. April 23, 2020 – [The Evidence-Based Storytelling Toolkit: Using Assessment Data to Write Your Learning Narrative.]()
    f. April 30, 2020 – [Beyond the Looking Glass: Tenets of Meaningful Transparency.]()
5. OSCQR-Open SUNY [Course Quality Review Rubric]() (of special interest are their [Assessment & Feedback]() standards).
6. *THE KEY with Inside Higher Ed* podcast- [Episode 3]() discusses the move to pass/fail grading by most colleges, and how institutional leaders can help students avoid problems with the "asterisk semester" as they transfer from a community college or seek admission to graduate or medical school.
7. There is good discussion around proctoring exams:
    a. [Exam Design: Promoting Integrity Through Trust and Flexibility]()
    b. [Unfeeling AI and Assessment]()
8. Council for Higher Education Accreditation's (CHEA) [Survey of CHEA- and USDE-Recognized Accrediting Organizations: Meeting the Challenge Of COVID-19]()
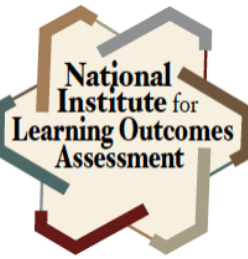
9. Ithaka S+R COVID-19 Faculty Survey is designed to gather actionable data on the needs and practices of faculty in the wake of the pandemic. It includes coverage of the tools and approaches that faculty have employed in providing online instruction.
10. Weave has compiled various Accreditation and Assessment Resources When the Unexpected Happens
11. Diagnostic assessment for entering students 2020. NSSE, and its companion survey for entering students BCSSE, will ask additional questions about the impact of the pandemic on the high school experiences of first-year students who graduated in 2020. There is no additional fee for these special questions. Responses to these items will be merged with core BCSSE data for participating institutions. View the BCSSE survey and Coronavirus Item Set here. Colleges and universities interested in asking questions of their entering students (but not participating in BCSSE) are welcome to use the "Coronavirus Disruption and 2020 High School Graduates" item set free of charge. As a courtesy and when possible, we request that institutions share with us how they used their data from these items and aggregate results. For more information, visit bcsse.indiana.edu or email bcsse@indiana.edu.

Accreditation Guidance

1. C-RAC Members offer Guidance to Institutions in Wake of COVID-19 Pandemic This is a statement from the Council of Regional Accrediting Commissions (C-RAC) with links to accrediting agencies with information on adjusting policies and continuing academic operations.
2. U.S. Department of Education: Information for Accrediting Agencies Regarding Temporary Flexibilities Provided to Coronavirus Impacted Institutions or Accrediting Agencies
    a. Higher Learning Commission
    b. Middle States Commission on Higher Education
    c. New England Association of Schools and Colleges
    d. Northwest Commission on Colleges and Universities
    e. Southern Association on Colleges and Schools Colleges Commission
    f. WASC Senior College and University Commission
3. WCET/SAN Compilation of COVID Guidance Weblinks for Program Accreditors
    a. WCET/SAN Compilation and Summary of COVID Guidance for Regional Accreditors

Resources for Students

1. Tips for Learning During Disruption
2. Student Tips for Participating in Online Learning

3. Jackson-Madison County Library: [Access to over 100,000 ebooks, magazines, etc.](#) New York Public Library [resource](#) as well.
4. [Comcast: Internet essentials for students seeking internet access while working remotely.](#)
5. Diverse Issues in Higher Education: [For students with disabilities, a mass shift to online courses comes with deep concerns.](#)
6. San Francisco State University's [Keep Learning- Student Quickguide](#) helps students prepare to take courses and interact with both classmates and instructors online. Resources cover the following topics: Planning for a closure or absence; Communicating with instructors; Requirements for remote learning; and Using software.
7. [Surviving COVID-19: A #RealCollege Guide for Students](#)
8. [Online discussion tips for students](#) (from University of Waterloo)
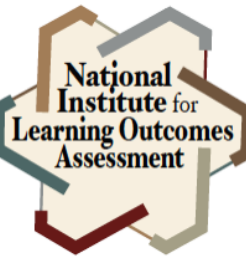9. [Keep Learning](#) (from University of Connecticut)

Online Convenings

For those who had to postpone their Assessment Day or regional assessment conference and may have to switch to online format in the future:

- [How to Run a Free Online Academic Conference: A Workbook](#)
- [A Nearly Carbon-neutral Conference Model: A Practical Guide](#)
- [Tips on How to Plan a Virtual Academic Conference](#)
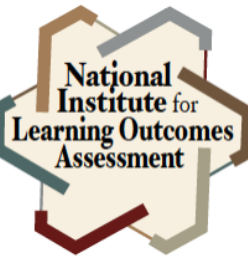
General Resources

1. Online Learning Consortium: [Continuity Planning and Emergency Preparedness](#)
2. Remote Teaching Resources for Business Continuity: [Google Doc managed by Daniel Stanford of DePaul University](#)
3. [Settings for Preventing Zoom-Bombing](#)
4. Proquest has partnered with more than 50 publishers to support libraries in [providing unlimited access to Ebook Central holdings](#) for all patrons at no extra charge.
5. **American Council on Education Resources** on ACE Engage including webinars and other materials by creating a free account: [ACE Resources and Guidance for Institutions](#)
6. **U.S Department of Education, Office of Federal Student Aid**: [Guidance for interruptions of study related to Coronavirus (COVID-19)](#)
7. Ithaka S+R: [Resources for Higher Education and Academic Libraries](#)
8. [Journal of Online Learning Research and Practice: This journal explores a variety of emerging topics and questions related to teaching and learning online.](#)

9. The Instructional Design Emergency Response Network is a group of online learning and eLearning professionals from K-12, higher education, and workforce development. The network helps support individual educators or trainers, schools, firms, and organizations during times of crisis

10. Association of College and University Educators (ACUE) Online Teaching Toolkit

11. ACPA's Maintaining Connections & Community in the Midst of COVID-19 includes tips and resources for student affairs.

12. CampusLabs resources for teaching/learning, assessment, and student engagement.

13. List of Colleges' Plans for Reopening in the Fall as tracked by *the Chronicle of Higher Education*

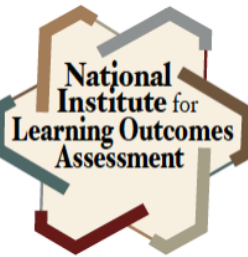## Institutional Resources and Examples (Alphabetical order):

1. Academic Senate for California Community Colleges (ASCCC): COVID-19 Faculty Resources

2. Alamo Colleges: https://www.alamo.edu/online/keep-teaching

3. Coastal Carolina University: Online Teaching Resources

4. Cornell University: Planning for Alternative Course Delivery During Covid-19

5. Excelsior College: Resources for Peer Institutions Responding to COVID-19

6. Florida Polytechnic University: Best Practices for Teaching Online

7. Indiana University:
    a. Keep Teaching Tools & Resources
    b. IU Online Faculty Starter Kit

8. Kansas State University: https://www.k-state.edu/keepteaching/

9. Miami Dade College: A checklist

10. North Carolina A&T State University: Skills for success in online learning

11. Ohio State University: Keep Teaching Ohio - key actions and resources to help faculty make the shift as quickly and seamlessly as possible.

12. Park University: Keep Teaching @ Park

13. Southern New Hampshire University: Building a Community of Learning

14. Spelman College: Announcements transition to remote learning

15. Stanford University:
    a. Teach Anywhere
    b. How to Create an Online Classroom
    c. Teaching Effectively During Times of Disruption (a guide contextualized for Stanford but offers insights that can transfer to those in other contexts including using live or prerecorded lectures, pedagogical recommendations, managing class discussion, and more.)
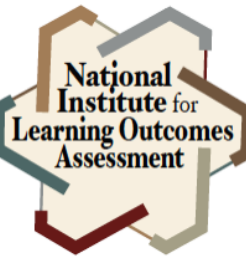   d. Instructor Resources for Remote Exam Administration

16. University of California San Diego: [Zoom Guide](#)
17. University of Cape Town: [CITL Teaching Online Portal](#)
    a. [The Remote Teaching Guide](#) helps faculty optimise their courses to enable content delivery, engagement and assessment.
18. University of Connecticut: [Keep Teaching](#)
19. University of Illinois: [Strategies for Moving to Online Learning During an Emergency](#)
20. University of North Carolina at Charlotte: [Assessing Student Learning in Online Courses](#)
21. University of Windsor: [Faculty Review of Edtech Platforms and Software](#)
22. University of Wisconsin Extended Campus
    a. [Keep Teaching](#) (Useful resources for teaching online and working through Canvas)
23. Vanderbilt University: [Resources for Just-in-Time Online Teaching](#)
24. Virginia Commonwealth University
    a. [Keep on Learning](#)
    b. [Keep on Teaching](#)
    c. [Best Practices for Promoting Academic Honesty in Online Exams](#)
25. Wake Forest University: [Keep Teaching](#)

Pedagogy and Course Design Online

1. [Shifting to Online Teaching? How to Keep Your Sanity and Create a Great Course](#) This guide from Dr. Houston will help instructors choose technology, plan courses, and better manage the transition.
2. [A Brief Guide to Synchronous Remote Course Tools](#) (Michael Ball from UC Berkeley has put together a guide for how to conduct live synchronous courses online; offering advice on pedagogy, technology/tools, and best practices).
3. [Advice To Those About To Teach Online Because Of The Corona-virus](#) (Advice includes selecting the most appropriate technology for your context, getting organized, avoiding long lectures, and monitoring students' workload.)
4. To enable screen reader support, press Ctrl+Alt+Z To learn about keyboard shortcuts, press Ctrl+slash
5. [When The Vle Becomes Your Campus: Some Thoughts On Engaging Learners Online](#) (This blog offers an online engagement framework suggesting mindfulness towards engagement across different dimensions including emotional, collaborative, cognitive, and behavioral with tips for lecture recordings and class discussion)
6. [Migration to online college](#) - online education is easier said than done
7. Inside Higher Ed: [Transforming online teaching from crisis to community](#)

8. Blog post offering reminders about what our students are experiencing and how to prioritize the movement of a course online: [Please Do A Bad Job Of Putting Your Courses Online](#)
9. [Create a Minimum Viable Product (MVP) Online Course in 5 Steps or Less!](#) - article by online teaching consultant Amanda Dills, gives realistic, sequential steps for taking a course remote that is grounded in essential learning outcomes
10. The Chronicle of Higher Education
    a. [Going Online in a Hurry: What to Do and Where to Start](#)
    b. [How to Be a Better Online Teacher: Advice Guide](#)
    c. [Moving Online Now: How to Keep Teaching During Coronavirus](#)
11. Faculty Focus: [Moving a Face-to-Face Course Online without Losing Student Engagement](#)
12. SUNY's [Designing an Online Course and Becoming an Online Educator: A Step-by-Step Guide](#)
13. Sample Surveys to Assess Students' Tech Needs for Online Courses
    a. [Student Survey: Considerations for Online Teaching/Learning](#)
    b. [Technology and Support Needs](#)
14. Inclusivity, Equity, and Accessibility in Online Formats
    a. [An Equitable Transition To Online Learning – Flexibility, Low Bandwidth, Cell Phones, And More](#)
    b. [Web Content Accessibility Guidelines (WCAG) Overview](#)
    c. [Accessible Teaching In The Time Of Covid-19](#)
15. Diverse Issues in Higher Education
    a. [HBCUs face an extra set of concerns as they try to keep underrepresented students safe on tighter budgets than predominantly White institutions](#).
    b. [Community Colleges prepare for Coronavirus, distance learning](#)
16. Global Society of Online Literacy Educators: [Online?...Just In Time!](#)
17. [Teaching Remotely in Times of Need](#)
18. MLA's [Bringing Your Course Online](#)
19. [A Crash Course for Switching to Online](#)
20. [Help! I have to suddenly teach online! What should I do?](#)
21. Gravic, Inc is offering instructors a free subscription for 60 days on their [Remark Test Grading Cloud](#) application for grading tests, quizzes and assessments through electronic bubble sheet/scantron format.
22. MOOCs:
    a. [The Online Educator: People and Pedagogy](#) (Through this free course, participants will learn to design engaging courses, make teaching more inclusive, navigate online research ethics and shape their digital identity.)
    b. [Get Interactive: Practical Teaching with Technology](#) (This course is designed to help you create dynamic, interactive online courses through the use of multimedia tools, student collaboration opportunities, and formative assessment and feedback.)

23. Contact North's Teach Online offers the opportunity to Ask an Expert About Teaching Online. Questions will receive an answer within two business days.
24. The National Emergency Library is a collection of books that supports emergency remote teaching, research, independent scholarship, and intellectual stimulation while universities, schools, training centers, and libraries are closed
25. The 10 Fundamentals of Teaching Online for Faculty and Instructors addresses common myths and misconceptions about online learning and online teaching, and what you need to know to do it well.
26. Running list of Higher Ed Guest Lecture Volunteers
27. Making Online Learning Active- Tips for using digital sources and tools in virtual humanities classrooms.
28. Don't Teach. Facilitate. Simple and Effective Online Teaching by James Skidmore, University of Waterloo
29. Discussion Forums are the subject of this article, The Secret Weapon of Good Online Teaching: Discussion Forums, by Flower Darby

Technology Considerations & Internet Access

1. Ball State University shared the following resources on the Assess listserv: We know reliable internet access is critical. Many Internet service providers are offering free or reduced-cost options at this time, and we will continue to update this list as we learn more:
   a. **AT&T**: For the next 60 days, AT&T is making all of its public Wi-Fi hotspots open for free access by anyone. Here are instructions for locating their hotspots.
   b. **Comcast**: Comcast is now offering an "Internet Essentials" package that provides 60 days of free service and a $9.95 per-month plan after that time. Comcast is also making all of its Wi-Fi hotspots available for free public use and has provided instructions and a map for connecting to this free service. Access to Comcast Wi-Fi is now open across hundreds of locations in the east-central Indiana region.
   c. **Sprint** and **T-Mobile** are allowing existing customers unlimited smartphone data and an additional 20GB of tethering and hotspot data for the next 60 days.
2. Distance Learning During COVID-19: 7 Equity Considerations for Schools and Districts
3. EveryoneOn's toolkit to help student stay connected

International Resources

1. The Impact of COVID-19 Modifications to Teaching, Learning and Assessment in Irish Further Education and Training and Higher Education: A QQI Evaluation