Reviewing Your Systematic Approach

Planning:
- Engage stakeholders
- Identify the purpose of the assessment
- Create a written plan with milestones over several years for sustainability

Implementation:
- Identify leadership at all levels (course, department, program, institutional)
- Identify data collection strategies
- Develop or purchase appropriate measurement instruments
- Orient stakeholders to the tools and their role
- Collect data
- Organize and analyze data
- Summarize findings
- Share results

Improving and Sustaining:
- Stakeholders evaluate credibility of evidence
- Improve collection methods, if necessary
- Assessment leadership reviews, shares, and takes necessary actions related assessment findings
- Periodically reexamine assessment plan and processes, and make changes as necessary